



# Chime Choir COVIDSafe Plan

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**Last Edited:** 22 January 2021

**Note:** This plan supersedes all previous versions.

Our goal in Chime Choir, during the COVID-19 pandemic, is to continue to make music together to whatever degree we can whilst supporting the community response to the pandemic, ensuring that we comply with public health measures at all times, and keeping Chime members and their families safe. Chime deeply appreciates the support and participation of our members during this period.

This document will be reviewed and updated routinely, and when restrictions or public health advice changes.

**Chime Choir will adhere to the government restrictions and recommendations**, outlined here: <https://www.dhhs.vic.gov.au/coronavirus> and <https://www.vic.gov.au/>, along with any venue-specific requirements.

## **You should NOT attend a Chime Choir event or rehearsal if:**

- you have any cold or flu symptoms, a fever, a runny nose, a sore throat, a cough or a loss of smell/taste (even if you have had a negative COVID-19 test recently)
- you have returned from overseas in the past 2 weeks
- you have been to a known exposure site (as determined by DHHS) in the past 2 weeks
- you have been in contact with anyone who has tested positive for COVID-19
- you are awaiting test results for COVID-19

## **The following COVID-safe principles will be followed:**

## **1. Safety Officer**

The Chime Committee will designate a safety officer for each official Chime Choir rehearsal/event, to:

- a. Liaise with the Artistic Director or event organiser and assist in implementing the COVIDSafe plan at the rehearsal/event, including resolving any ambiguities such as whether to use face masks.
- b. Ensure that the plan functions well, and note any areas where we can improve
- c. Record attendance electronically (using QR Code AND Team App Attendance) at the rehearsal/event. A Team App report can then be generated for Chime record keeping, and
- d. Report back to the Committee on the above

## **2. Ensure physical distancing**

**Choristers, Staff and affiliates should practice physical distancing as much as possible (at least 2 metres apart while singing).**

This will be facilitated by one or more of the following:

- Using multiple microphones for group recording sessions
- Arranging singers such that they are not facing one another
- Reinforcing the message that physical distancing needs to be maintained during social interactions
- Ensuring that rehearsal/event venues will be sufficiently large to accommodate the expected number of choristers
- Applying the required density quotients at indoor rehearsal/event venues
- Holding small-group rehearsals/events, as appropriate

## **3. Wear a face mask**

**All Choristers, Staff and affiliates will wear a mask when indoors, including while singing.**

- A supply of disposable masks will be available for contingencies

#### **4. Practise good hygiene**

- Hand sanitiser will be available upon entry
- Avoid sharing of equipment such as phones, stationery, headsets, sheet music, instruments
- There will be no sharing of food or drink. Members will supply their own beverages and food (and utensils/mugs) for supper breaks.

#### **5. Keep records**

- Attendance will be recorded electronically using a QR Code provided by Service Victoria, for contact tracing purposes.
- For Chime record-keeping, attendance will also be recorded using the Event Attendance feature within Team App.
- Choristers, Staff and affiliates who have tested positive to COVID-19, OR who have been in contact with a positive case, AND who have attended a choir event/rehearsal within the past two weeks, should notify the Chime Committee immediately.

#### **6. Avoid interactions in enclosed spaces**

This will be facilitated by one or more of the following

- Moving as much activity outside as possible (e.g. supper breaks)
- Enhancing airflow of indoor venues by opening windows and doors (fans and air conditioners using recycled air are not recommended)
- Meeting in sufficiently large indoor spaces by applying the required density quotients.

#### **7. Feedback**

Feedback for improving this plan is welcomed and can be made to individual Chime Committee members, or via the group email address ([committee@chime.org.au](mailto:committee@chime.org.au)).